



# Box of Broadcasts

## Staff User Guide

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## Introduction

### What is it?

Box of Broadcasts (BoB) is an on demand TV and radio service for higher education. It allows staff and students to record programmes from over 65 free-to-air channels, and provides access to an archive of over 2 million broadcasts. You can access BoB on or off campus (but please note the service is only available within the UK).

### What can I do?

- Access more than 2 million broadcasts dating back to the 1990s
- Record from over 65 free-to-air channels including BBC One, BBC Two, BBC Four, ITV, Channel 4, Film4 and Channel 5 as well as 10 foreign language channels. The full channel list is available at <https://learningonscreen.ac.uk/ondemand/help.php/channels>
- Create your own playlists, clips and clip compilations to use in lectures and seminars
- Embed content in Moodle and Reading Lists (all material you use will be copyright compliant)
- Search programme transcripts and subtitles
- Share programmes, clips and playlists on social media
- One-click citation for easy academic referencing

## Getting Started

You can go directly to <https://learningonscreen.ac.uk/ondemand> and click on Sign in. Next, start typing Liverpool Hope and select our university from the drop down menu. You will be prompted to login with your university username and password.


Where are you from?



GO

Liverpool Hope University

Alternatively, find Box of Broadcasts in the A-Z of resources from Online Library, which you can access from <http://www.hope.ac.uk/gateway/library/>

All Databases										Databases results(0)										My Databases(0)									
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	#			
<input type="checkbox"/>	BAILII			BAILII																						Show Info			
<input type="checkbox"/>	BBC Shakespeare Archive																						Show Info						
<input type="checkbox"/>	BioMed Central Journals		Full Text																						Show Info				
<input type="checkbox"/>	BMJ - British Medical Journals		Full Text																						Show Info				
<input type="checkbox"/>	Box of Broadcasts																						Show Info						
<input type="checkbox"/>	British Cartoon Archive																						Show Info						
<input type="checkbox"/>	British Education Index																						Show Info						

The first time that you use BoB, you will be asked to register by providing your university email address. Follow the instructions that you receive to complete the registration.

## Welcome!

### Account Setup

**Welcome to BoB.** Before you start exploring our archive and recording new broadcasts, we just need a few details from you to set up your account. We'll then send you a verification email. Please ensure you verify your account as soon as you get the email.

For any support queries get in touch with us at [bob@bufvc.ac.uk](mailto:bob@bufvc.ac.uk)

Email

Name

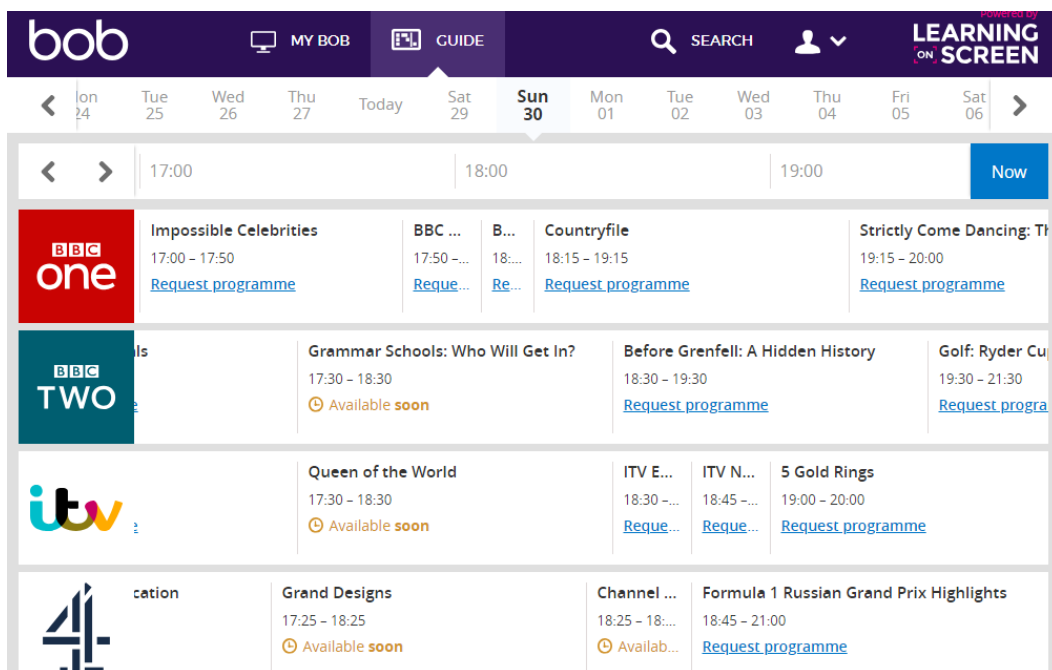
REGISTER

## Programme Guide

Once you have registered and logged in, you will find different options from the menu at the top of the screen.



Clicking on 'Guide' will bring up the TV and Radio schedule for the next 7 days.






Here you have the option to record by clicking on 'request programme.' Note that programmes on the major channels such as BBC, ITV & Channel 4 are recorded automatically and do not need to be requested, in order for you to watch them. The programme will still be available in the archive – however requesting it ensures that it will be easily accessible to you in My BoB.


Please note that users are limited to requesting 10 recordings within any 24-hour period. There is no limit to the number of clips that you can create.


There is a video showing how to request a recording here: <https://vimeo.com/185623446>

## Searching the Archive




 MY BOB
  GUIDE

 SEARCH



Powered by  
**LEARNING**  
 ON SCREEN



Programmes ☒
 Public Playlists ☐
[Search options](#) ▼



### BBC News

Twenty-four hours a day, the latest national and international stories as they break

**Transcript:** [we will talk to an expert in the neuropsychology of expert in the neuropsychology of language, about](#)

16 Nov 2016, 19:00 (60 mins) on BBC News 24

✓ Available to watch now



### Horizon: How Violent Are You?

Michael Portillo investigates what makes ordinary people commit acts of violence. He investigates the darker side of human nature, himself being driven to the edge of violence in an extreme sleep deprivation...

**Transcript:** [these impulses. Charles Golden is a professor of neuropsychology. He's an expert in brain damage caused by](#)

21 Jan 2015, 00:00 (60 mins) on BBC4

✓ Available to watch now

You can search for individual programmes or public playlists – useful if looking for a series.

By clicking on 'Search Options' you can filter the search in different ways, including the option to 'exclude transcripts.' This can be useful if you are searching for a programme by title and do not want to include results where the word happens to appear within the transcript of other programmes. You can also limit your search to only include TV or Radio programmes or set the criteria for the last week, month or year.

AVAILABILITY
 Available now ☐
 All results ☒

---

SEARCH
 All fields ☐
 Exclude transcripts ☒
 Title only ☐

---

CHANNEL
 All ☐
 TV only ☒
 Radio only ☐
 Popular ☐
 Custom ☐

---

DATE
 All-time ☐
 Within last year ☒
 Within last month ☐
 Within last week ☐
 Custom date range ☐

---

FILTER
 Show repeat broadcasts ☐

SEARCH

## Creating a Clip

You may find it useful to select a short clip from a programme or news report for use in a lecture or seminar, or for students to view as preparation. All material you use will be covered by our institution's ERA license so will be fully compliant with copyright regulations.

Search for and select the programme that you wish to use and select 'make a clip.'



### The Brain: A Secret History

Episode 1 Mind Control

Series in which Dr Michael Mosley explores the brutal history of experimental psychology. Tracing the sinister ways science has been used to try to control our minds, he finds that it has led to some truly...

**Transcript:** [workings of the mind. It was called "experimental psychology". In this series, I'm tracing the history of](#)

11 Oct 2016, 22:00 (60 mins) on BBC4

✓ Available to watch now

+ ADD TO PLAYLIST

SHARE

MAKE CLIP

## The Brain: A Secret History

Episode 1

### Mind Control

Tuesday, 11 Oct 2016, 22:00 ⌚ 60 mins

Select the start and finish point of the clip by clicking and dragging along the bar at the bottom of the screen, then 'save clip.' You have the option to include subtitles by clicking the 'S' icon. Please note that subtitles are only available on programmes where they were available at the time of the original broadcast.



SAVE CLIP

CANCEL

SHOW TRANSCRIPT

## Save clip

### Title

Clip from The Brain: A Secret History: Mind Control

### Description

Lecture Week 2

CANCEL

SAVE


You can add a description and will have the option to add the clip to any playlists that you have created. Select 'Share' to get a link that you can send to others, or use it to add a clip to a PowerPoint presentation. Note that you will need to be logged in to BoB to play the clip – the video will not embed & play automatically. Any clips that you create will be available to view in the My BoB section of the site.

REQUESTED

PLAYLISTS

CLIPS

Sort by Newest [FILTER LIST](#) [EDIT LIST](#)



**Clip from Farm to Pharma: The Rise and Rise of Food Science**

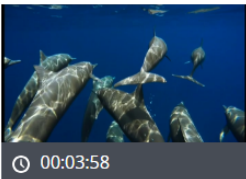
Created on **Friday, 14 Sep 2018**

00:02:11

**Farm to Pharma: The Rise and Rise of Food Science**

Monday, 31 May 2010

BBC4



**Clip from Blue Planet II: Big Blue**

Created on **Friday, 14 Sep 2018**


00:03:58

**Blue Planet II**

Big Blue

Sunday, 26 Nov 2017

BBC1 London



**Clip from The Brain: A Secret History: Mind Control**

Lecture Week 2

Created on **Friday, 14 Sep 2018**

00:03:06

**The Brain: A Secret History**

Mind Control

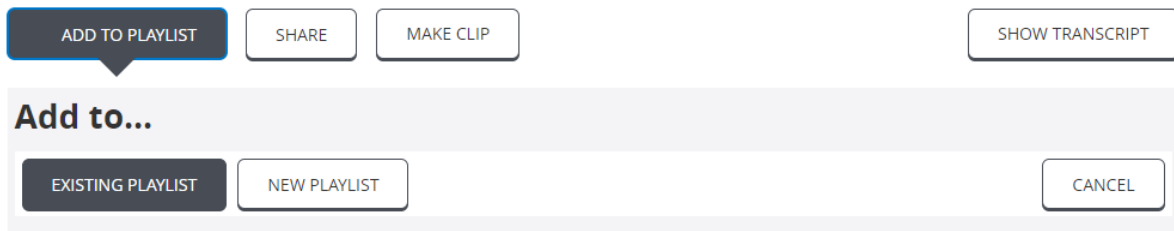
Tuesday, 11 Oct 2016

BBC4

You can find additional support for creating and saving clips by viewing the video guide here: <https://vimeo.com/242265049>

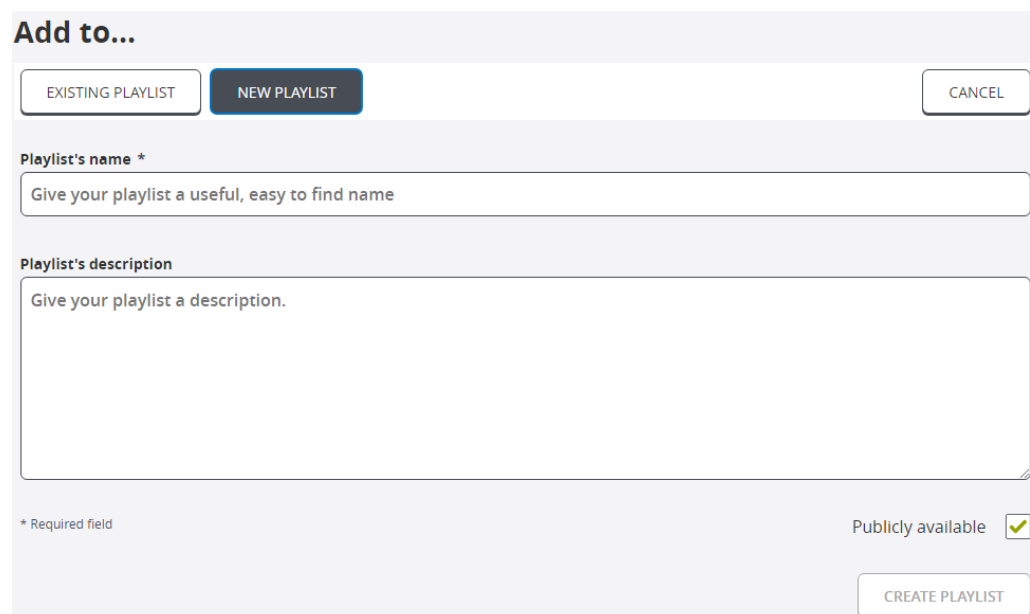
## Creating a Playlist

When you select a programme or create a clip, you will have the option to add it to a playlist. You can opt to create a New Playlist or add the programme to an existing one that you have set up.



The screenshot shows a modal titled "Add to...". At the top, there are four buttons: "ADD TO PLAYLIST" (highlighted with a speech bubble), "SHARE", "MAKE CLIP", and "SHOW TRANSCRIPT". Below the title, there are three buttons: "EXISTING PLAYLIST", "NEW PLAYLIST", and "CANCEL".

If creating a New Playlist, add a name, description and choose whether you want the playlist to be publicly available or not. If you make a playlist public, this would enable students to search for it, if you wish them to do so.



The screenshot shows the "Add to..." modal with the "NEW PLAYLIST" button selected. The form includes:
 

- Buttons: "EXISTING PLAYLIST", "NEW PLAYLIST" (selected), and "CANCEL".
- Field: "Playlist's name \*" with a placeholder "Give your playlist a useful, easy to find name".
- Field: "Playlist's description" with a placeholder "Give your playlist a description." and a text area.
- Text: "\* Required field" at the bottom left.
- Text: "Publicly available" with a checked checkbox at the bottom right.
- Button: "CREATE PLAYLIST" at the bottom right.

Alternatively, you can go to My BoB, select Playlists and choose to create a 'New Playlist' from there.

Any Playlists that you create will be visible in My BoB.



REQUESTED

PLAYLISTS

CLIPS

Sort by

Newest ▼

[FILTER LIST](#)

NEW PLAYLIST

EDIT LIST



## Geography & Environmental Science

4 Programmes

Series of clips covering topics including Sand Dunes



## Countryfile

15 Jan 2017, 18:30 (60 mins) on BBC1  
London

Carmarthenshire

Countryfile is in Carmarthenshire, where Matt Baker explores the explosive history of the sand dunes. Helen Skelton visits the National Botanic Garden of Wales, discovering how they're mapping the DNA of...

✓ Available to **watch now**



## Coast

12 Sep 2013, 19:00 (60 mins) on  
Yesterday

Southport to Whitehaven

Neil Oliver presents this series exploring the English coastline. This edition looks at the area of coast from Southport to Whitehaven, in the North of England. Far more than the playground of the industrial...

✓ Available to **watch now**



## Deep Down & Dirty: The Science of Soil

13 Jul 2018, 00:00 (60 mins) on BBC4

Gardening expert Chris Beardshaw explores where soil comes from, what it's made of and what makes it so essential to life. For billions of years our planet was devoid of life, but something transformed it...

✓ Available to **watch now**

For more instructions on how to create a playlist, view the video here:

<https://vimeo.com/242264507>

## How to embed a video in Moodle

To embed a programme or clip in Moodle, select the video you wish to use and select 'Share.' Next, highlight and copy the Embed link, and paste the text into Moodle.

+ ADD TO PLAYLIST
SHARE
MAKE CLIP
SHOW TRANSCRIPT

### Share this programme

**Link**, for use in email, blog posts, instant messengers, etc.

**WAYFless Link**, like the regular link but more convenient if sharing only within your organisation.

**Embed**, for displaying the content on your own site.

Full instructions can be viewed here: <https://vimeo.com/200366674>

## How to add a Video to your Reading List

You can add a programme or clip to your course reading list and provide a direct link to the video for students. Make sure that you have logged in to Aspire, the reading list system, at <http://lists.hope.ac.uk>

In Box of Broadcasts, find the programme that you want to add and click on the 'add to bookmarks' button on your browser's favourites bar. This is the same method that you would use to add books or journal articles to a reading list.

Home
My Lists
My Bookmarks
Feedback
Reports
Matthew Adams


## Bookmarking from BOB on demand

Audio-visual document

\* Required field
Resource Type \*
Audio-visual document

Title \*
Clip from Blue Planet II: Big Blue


Web address
https://learningonscreen.ac.uk/ondemand/index.php/clip/129665

Click on 'create' or 'create and add to list' and the video will then appear in the My Bookmarks area of Aspire.

### Clip from Blue Planet II: Big Blue

+ Add to list
Ⓜ Export citation
Edit metadata

---



<p>Type</p> <p>Web address</p>	<div style="background-color: #ccc; padding: 2px 5px; font-size: 0.8em; margin-bottom: 5px;">Audio-visual document</div> <p><a href="https://learningonscreen.ac.uk/ondemand/index....">https://learningonscreen.ac.uk/ondemand/index....</a></p>
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You could also add your BoB Playlist to a reading list. Just go to the Playlist and click the 'add to my bookmarks' button in your browser's favourites. Please contact your Faculty Librarian for further support with Reading Lists.

### Further Help

If you have any questions about using Box of Broadcasts or require any further support, please contact your Faculty Librarian.

Learning On Demand also has an excellent FAQ page, which you can find here:

<https://learningonscreen.ac.uk/ondemand/help.php/faq>

And a set of video tutorials here:

<http://bufvc.ac.uk/tvandradio/bob/bob-video-tutorials>

Follow them on Twitter [@OnDemandBoB](https://twitter.com/OnDemandBoB)